

Instructions to use the Passersystem.

- The system will be put in operation from 10th July 2017. This means the doors will be locked during the day also from 10th July 2017.
- The existing key can be used to open the door till 31st August 2017. After 31st Aug 2017, the key cannot be used.
- You will need the old keys to the elevator (to the basement), the laundry room, the stroller rooms, the ping-pong room and the cellar doors inside the stairwells.
- With the new passersystem, there are two ways to open the door.
 - Using the tag provided :
 - The tag provided can be placed near the numberpad so that the sensor can sense the tag and open the door. The display screen will show that the door is unlocked.
 - The tag can be used any time of the day or night to open the door.
 - Using the portelephony:
 - **From 06:00 to 21:00:** The door can also be opened by searching the name of the resident on the display screen and selecting the same. A phone call will be placed to the number already registered against the resident. The person receiving the call should answer the phone, can talk to the person at the door, so they know who it is and can decide whether to open the door or not. The phone call recipient should press **button “*”** on the phone dialpad while the call is going on to open the door.
 - **From 21:00 to 06:00,** the option to call people from selecting the names will not work. This is to ensure people are not disturbed in the night by someone mistakenly selecting the wrong name. During this period, the person at the door can directly dial the phone number registered in the system and press “ok” at the end. A call will be placed if the correct phone number is used and again the person receiving the call can answer the phone and open the door by pressing the **button “*”** on the phone dialpad while the phone call is going on.
- In case you need new tags, need to change phone numbers, add names on the display, correct the names please fill up a provided form and send it at the following email id : bricka@vitkalen1.se
- **In case you lose the tag, please report immediately the loss to the following email id : bricka@vitkalen1.se**